

**Newaygo County Mental Health
Minutes of the Regular Meeting**

May 21, 2020

10:00 a.m.

Call to Order/Welcome/Prayer

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair Johnson at 10:00 a.m. on Thursday, May 21, 2020 in the Learning Center.

Member Taube opened the meeting with prayer and welcomed new board members Cheryl Parker and Wayne Mast.

Roll Call

Members Present: Ralph Bell, Sarah Boluyt, Kathy Broome (via phone), Ken DeLaat, Steve Johnson, Catherine Kellerman, Bryan Kolk, Todd Koopmans, Wayne Mast, Cheryl Parker, Helen Taube and Sue Twing

Others Present: Director Carol Mills; Jeff Labun, Chief Operating Officer; Denise Russo-Starback, Director of Clinical Services and Shannon Woodside, recording secretary

Communications from the Public

No communication from the public.

Approval of Agenda

Motion by Member Kolk, supported by Member Boluyt, to approve the agenda as presented. No discussion; motion carried unanimously.

Approval of Regular Minutes

Motion by Member DeLaat, supported by Member Twing, to approve the minutes of the Regular Board meeting of March 12, 2020. No discussion; motion carried unanimously.

Nomination for Election of 2020-2021 Officers

Chair Johnson asked if there were board members interested in the officer positions. Each board member had the opportunity to express their interest with a short statement. Each board member filled out a Nomination for Election form and submitted it to Chair Johnson. Chair Johnson and Director Mills tallied the nomination forms. Nominations for election of officers resulted in the following:

Chair: Steve Johnson

Vice-Chair: Ralph Bell and Helen Taube

Secretary: Susan Twing and Helen Taube

Treasurer: Susan Twing and Sarah Boluyt

Election of Officers

Chair

Nominations for Chair were presented: Member Johnson. Chair Johnson requested nominations from the floor times three for Office of Chair. None received. Nominations were closed.

Motion by Member DeLaat, supported by Member Kolk, to nominate Member Johnson as Chair. No discussion; motion carried unanimously.

Vice-chair

Nominations for Vice-chair were presented: Member Taube and Member Bell. Chair Johnson requested nominations from the floor times three for the Office of Vice-chair. None received. Nominations were closed.

Roll call vote for Vice-chair:

| | | | |
|------------|------|-----------|-------|
| Bell: | Bell | Kolk: | Bell |
| Boluyt: | Bell | Koopmans: | Bell |
| Broome: | Bell | Mast: | Bell |
| DeLaat: | Bell | Parker: | Taube |
| Johnson: | Bell | Taube: | Bell |
| Kellerman: | Bell | Twing: | Bell |

Bell: 11 votes

Taube: 1 vote

Motion by Member Koopmans, supported by Member Kellerman, to appoint Member Bell as Vice-chair. Motion carried unanimously.

Secretary

Nomination for Secretary were presented: Member Twing and Member Taube. Chair Johnson requested nominations from the floor times three for the Office of Secretary. None received. Nominations were closed. Member Twing withdrew her name from nominations.

Motion by Member Twing, supported by Member DeLaat, to appoint Member Taube as Secretary. Motion carried unanimously.

Treasurer

Nomination for Treasurer were presented: Member Twing and Member Boluyt. Chair Johnson requested nomination from the floor times three for the Office of Treasurer. None received. Nominations were closed.

Roll call vote for Treasurer:

| | | | |
|------------|-------|-----------|--------|
| Bell: | Twing | Kolk: | Twing |
| Boluyt: | Twing | Koopmans: | Boluyt |
| Broome: | Twing | Mast: | Twing |
| DeLaat: | Twing | Parker: | Boluyt |
| Johnson: | Twing | Taube: | Boluyt |
| Kellerman: | Twing | Twing: | Twing |

Twing: 9 votes
Boluyt: 3 votes

Motion by Member Kolk, supported by Member Taube, to appoint Member Twing as Treasurer. Motion carried unanimously.

Director's Update

Reviewed Director Mills written report, questions were addressed.

3.HR.207 Employee Benefits – Insurance Program for Retirees

Motion by Member Boluyt, supported by Member Bell, to approve revised policy 3.HR.207 Employee Benefits – Insurance Program for Retirees. Discussion took place; motion carried unanimously.

Leave of Absence Extension

Motion by Member Koopmans, supported by Member Boluyt, to approve leave of absence extension through May 30, 2020 for Martin Isenhardt. Discussion took place; motion carried unanimously.

General Fund Covid Funding

Motion by Member Kolk, supported by Member Twing, to approve the General Fund Covid Funding in the amount of \$89,073.00. No discussion; motion carried unanimously.

Executive Committee

Mid-State Health Network Board of Directors Delegate (MSHN)

Nominations for Mid-State Health Network Board of Directors Delegate were presented: Member Kolk and Member DeLaat. Chair Johnson requested nominations from the floor times three for the MSHN Board of Directors Delegate. None received. Nominations were closed. Member Kolk withdrew his name from nominations.

Motion by Member Taube, supported by Member Boluyt to appoint Ken DeLaat to the Mid-State Health Network Board of Directors. No discussion; motion carried unanimously.

Next meeting is Tuesday, June 9, 2020 at 10:00 a.m.

Board of Directors June 12, 2020 meeting is tentative.

Finance

Check Register, Cash Statement and Financials were reviewed with the following inquiries addressed by Jeff Labun, Chief Operating Officer.

Check Register

| | |
|--------------------------|--|
| 97608 Countryside Septic | \$ 450.00; this is for regular maintenance. |
| 97619 Independent Bank | \$4,129.74; this is for mortgages for North St., Masters and Rex homes. |
| 97661 BLM | \$5,100.00; this is for retiling of a bathroom. |
| 97701 WC/SUA | \$2,472.00; this is for NCMH water and sewer bill. |

| | |
|---------------------------|--|
| 97872 Wayne Baker | \$ 801.58; this is mileage paid to volunteer drivers. |
| 97873 Judy Baker | \$ 210.46; this is mileage paid to volunteer drivers. |
| 97938 Empowerment Network | \$5,058.00; this is for cleaning of Pine Street and Rec. Center offices; paid quarterly. |

Cash Statement

No questions.

Financial Report

Reviewed Financial Report with questions addressed.

No meeting scheduled.

Policy Committee

No meeting scheduled.

Recipient Rights

Reviewed minutes of March 12, 2020.

Next meeting is August 10, 2020 at 10:00 a.m.

Consumer Advisory Committee

Future meetings to be determined.

Promotion & Education Committee

Next meeting is July 7, 2020 at 10:00 a.m.

Mid-State Health Network (MSHN)

Member Johnson reported on the following that was discussed at the Board of Director's meeting.

- Amanda Horgan, Assistant Director was named Covid-19 coordinator.
- MDHHS redesign is on hold.
- MDHHS 10- 15% cut across the board in funding.
- MSHN will be recognizing Mike Hamm for his service on the Board of Directors.

Next meeting is July 7, 2020 at 5:00 p.m.

Community Mental Health Association (CMHA)

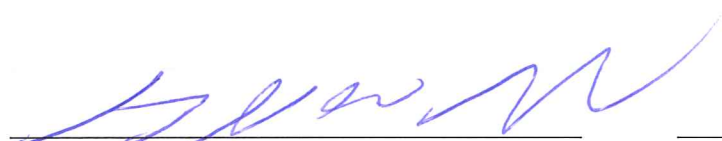
Member Kellerman reported that the summaries from the Steering Committee and Member Services Committee were sent via email to board members to review. CMHA received the Paycheck Protection Program (PPP) loan.

Communications from the Public

No communication from the public.

Adjournment

Member Johnson adjourned the meeting at 12:01 p.m.



Steve Johnson, Chairperson



Helen Taube, Secretary